



Job Ad Form

New Advertiser: ____

Repeat Advertiser: ____

Instructions: Please send your job vacancy information to us via email, if at all possible, or by fax or mail. Ads should include the following elements: Job Title, a brief description of duties, qualifications required, contact person (optional), contact information (address, phone, email, fax, etc), and closing date, if applicable. Please limit your text to no more than 100 words. If you want to place more than one ad, just complete another form. *If you wish, we can assist you in writing or editing the ad.*

Contact Person: _____

Organization Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Please choose the bulletin(s) you wish to be listed in:

- | | |
|--|--|
| <input type="checkbox"/> Current Jobs in Liberal Arts | <input type="checkbox"/> Current Jobs International |
| <input type="checkbox"/> Current Jobs in Writing, Editing & Communications | <input type="checkbox"/> Current Jobs in Art |
| <input type="checkbox"/> Current Jobs in Management & Business | <input type="checkbox"/> Current Jobs in Performing Arts |
| <input type="checkbox"/> Current Jobs in Education | |

STANDARD AD RATE

1-3 Months \$85 per month x _____ mos. = \$ _____
4-11 Months \$75 per month x _____ mos.= \$ _____
1 Year (12 months) = \$800.00

NOT-FOR-PROFIT AD RATE

1-3 Months \$55 per month x _____ mos. = \$ _____
4-11 Months \$45 per month x _____ mos. = \$ _____
1 Year (12 months) = \$500.00

Please Choose Your Method of Payment:

Credit Card:____ Check Enclosed:____ Purchase Order#:_____

Credit Card information (if applicable):

Card Type (circle) VISA MASTERCARD AMERICAN EXPRESS DISCOVER

Name on Card: _____ Billing Zip Code: _____

Card #: _____ Exp. Date: _____ 3-Digit Security Code: _____

SEND THIS FORM :

BY EMAIL: **publisher@graduatejobs.com**
BY FAX: **(703)506-8072**
BY MAIL: **CURRENT JOBS FOR GRADUATES**
 P.O. BOX 3494
 Falls Church, VA 22043-0494

PLEASE FORWARD AN ELECTRONIC COPY OF YOUR 100-WORD AD TO publisher@graduatejobs.com.